



## The Children's Cancer Foundation, Inc.

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Aziza Shad, M.D.  
University of Maryland  
Medical Center  
Young Kwok, M.D.

Tax ID: 52-1319756

### 2019 CCF Research Grant Proposal Specifications

The CCF Research Grant Proposal must include the following:

- 1. Cover Sheet** (attached to this letter)
- 2. If RESUBMISSION or RENEWAL-** One (1) page Introduction  
Applicants who have received a previous CCF grant may apply for continued funding, but must include the results of their current research, discuss the progress made in prior year(s), and state how continued funding will advance research in this area.
- 3. Narrative – No more than SIX (6) pages**
  - a. Specific Aims
  - b. Background and Significance
  - c. Preliminary Data
  - d. Experimental Design/Methods
- 4. References Cited**
- 5. Budget** (limit is \$75,000 for ONE year)  
Direct costs may include salary, research supplies and equipment. Equipment costs must be less than \$5,000 and not be administrative in nature. Grant funding MAY NOT be used for indirect costs such as travel associated with the research, administrative supplies, advertising/PR, student or university memberships and parking or other facility-related fees.
- 6. Lay Summary**
- 7. NIH Biosketch**  
Please include BioSketch of any other key personnel involved in this Project. The five-page (new) or four-page (old) biographical sketch format are both permitted.

**Format:** The Narrative of the proposal (Sections A-D) should NOT EXCEED SIX (6) PAGES based upon NIH standard: font 11 points or larger, no fewer than 6 lines per inch, and margins at 0.5" (top, bottom, left and right.) It is recommended to use Arial, Georgia, Helvetica or Palatino Linotype.

Applicants MAY be involved in other research grants, but there must be clear documentation of mechanisms to avoid scientific and/or budgetary overlap.

The Grant Proposal must contain the signature of the department chair. No appendices are allowed unless specifically invited or approved by the Chair of the CCF Scientific Advisory Board. Grants failing to meet these standard format and length requirements will NOT be reviewed.





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Submit the proposal as a SINGLE PDF file (no larger than 10MB) by email to:

[rverrilli@childrenscancerfoundation.org](mailto:rverrilli@childrenscancerfoundation.org)

**Subject Line:** 2019 Research Grant Application

Proposals are due at 11:59 PM (EST) May 6, 2019.

Awardees will be notified by August 2019 and formal agreements will follow.

